

**PIAA DISTRICT XI FOOTBALL CHAMPIONSHIPS FINANCIAL REPORT**

ROUND CONTEST(S) NUMBER(S): \_\_\_\_\_ CONTEST(S) DATE: \_\_\_\_\_

CONTEST(S) SITE: \_\_\_\_\_ CONTEST(S) MANAGER: \_\_\_\_\_

Visiting School(s) _____	Score ( ) _____	Home vs School(s) _____	Score ( ) _____	Class A/AA/AAA/AAAA (Circle One)
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**RECEIPTS**

**ADVANCE SALE TICKETS SOLD**

BY: \_\_\_\_\_ High School (Visiting School) BY: \_\_\_\_\_ High School (Home School)

- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| 1. Adult _____ @ \$6.00 = \$ _____    | 4. Adult _____ @ \$6.00 = \$ _____    |
| 2. Student _____ @ \$3.00 = \$ _____  | 5. Student _____ @ \$3.00 = \$ _____  |
| 3. TOTAL (Add lines 1 and 2) \$ _____ | 6. TOTAL (Add lines 4 and 5) \$ _____ |
7. TOTAL ADULT ADVANCE SALE TICKETS SOLD (Add lines 1 and 4)  
a. \_\_\_\_\_ @ \$6.00 = b. \$ \_\_\_\_\_
8. TOTAL STUDENT ADVANCE SALE TICKETS SOLD (Add lines 2 and 5)  
a. \_\_\_\_\_ @ \$3.00 = b. \$ \_\_\_\_\_
9. **TOTAL ADVANCE SALES**  
(Add lines 7b and 8b, check by adding lines 3 and 6) \$ \_\_\_\_\_
10. **GATE SALE TICKETS SOLD** a. \_\_\_\_\_ @ \$6.00 = b. \$ \_\_\_\_\_
11. PAID ATTENDANCE (Add lines 7a, 8a and 10a) \_\_\_\_\_
12. **TOTAL GROSS RECEIPTS** (Add lines 9 and 10b) \$ \_\_\_\_\_
13. TOTAL REQUEST FOR PIAA DISTRICT XI-ISSUED CHECK(S)  
(From **LINE B** of Request for Check(s) Form) \$ \_\_\_\_\_
14. INSURANCE, TELEPHONE, TROPHY, & MEDALS FEES (\$600 / game) \$ \_\_\_\_\_
15. **NET RECEIPT/DEFICIT** (Subtract lines 13 and 14 from line 12)  
(Circle One) \$ \_\_\_\_\_
16. **DISBURSEMENT:**

Team	High School	%	X	Net Receipt (Line 15)	Total
Home		40%	X	\$ _____	\$ _____
Visiting		30%	X	\$ _____	\$ _____
District XI			X	\$ _____	\$ _____
**District			X	\$ _____	\$ _____

\*\*If regional contest only (please fill in District number)

**MEDIA BROADCASTING FEES:**

Media Name	Media Type (Radio/TV/Web)	Check Number	Rights Fees Collected
17. _____	_____	_____	\$ _____
18. _____	_____	_____	\$ _____
19. _____	_____	_____	\$ _____
20. _____	_____	_____	\$ _____
21. _____	_____	_____	\$ _____
22. <b>TOTAL MEDIA FEES</b> (Add lines 17-21)			\$ _____

**FINANCIAL SUMMARY**

23. **AMOUNT DEPOSITED ON** ( month / day / year )  
INTO PIAA DISTRICT XI DEPOSITORY (Add lines 12 and 21) \$ \_\_\_\_\_

**For bank deposit of checks made payable to PIAA District XI and Cash Receipts, please follow instructions below:**

(a) Using PIAA District XI deposit slip(s) provided, deposit all checks and cash receipts into the most convenient Wachovia Bank branch office (PIAA District XI depository) within two (2) business days of completion of the Contest(s) date.

SUBMITTED BY: \_\_\_\_\_, PIAA District XI Contest(s) Manager

WITNESSED BY: \_\_\_\_\_, Assistant Contest(s) Manager

**PIAA DISTRICT XI FOOTBALL CHAMPIONSHIP CONTEST(S) REQUEST FOR CHECK(S) FORM**

**ROUND CONTEST(S) NUMBER(S):** \_\_\_\_\_ **CONTEST(S) DATE:** \_\_\_\_\_ **CONTEST(S) SITE:** \_\_\_\_\_

PIAA shall issue checks for PIAA District XI-Appointed Contest(s) Managers, Assistant Contest(s) Managers, PIAA-Assigned Contest(s) Officials, Chain Crew, and Evaluators for services rendered in connection with PIAA District XI or Regional Football Championship Contests. Payments to PIAA District XI-Appointed Contest(s) Managers, Assistant Contest(s) Managers, PIAA District XI-Assigned Contest(s) Officials, Chain Crew, and Evaluators for services rendered in connection with PIAA District XI or Regional Football Championship Contests shall occur as soon as reasonably possible following the submission of the respective PIAA District XI Football Championship Contests financial reports to the PIAA District XI Treasurer.

**PART I. PIAA DISTRICT XI FOOTBALL CONTEST(S) MANAGER'S HONORARIUM AND ASSISTANT FOOTBALL CONTEST(S) MANAGER'S HONORARIUM ARE SET FORTH ON PAGE OF THE PIAA DISTRICT XI CONTEST MANAGERS' HANDBOOK. THESE HONORARIA REPRESENT COMPENSATION FOR ALL EXPENSES INCURRED IN CARRYING OUT THE DUTIES AND RESPONSIBILITIES OF BOTH PIAA DISTRICT XI CONTEST(S) MANAGER AND ASSISTANT CONTEST(S) MANAGER.**

Contest(s) Manager's Full Name:	Home Mailing Address:	Amt. Due:	Social Security Number:	Home Telephone Number:	Contest(s) Manager's Signature:
		\$	-- --	( )	X
Asst. Contest(s) Mgr.'s Name:	Home Mailing Address:	Amt. Due:	Social Security Number:	Home Telephone Number:	Asst. Contest(s) Mgr.'s Signature:
		\$	-- --	( )	X
<b>SUBTOTAL AMOUNT DUE</b>		\$			

**PART II. PIAA DISTRICT XI-ASSIGNED CONTEST OFFICIAL'S, CHAIN CREW, AND EVALUATOR HONORARIUM.**

Official's Full Name:	Official's Home Mailing Address:	Amt. Due:	Social Security Number:	Home Telephone Number:	Signature of Official:
1.		\$	-- --	( )	X
2.		\$	-- --	( )	X
3.		\$	-- --	( )	X
4.		\$	-- --	( )	X
5.		\$	-- --	( )	X
6.		\$	-- --	( )	X
7.		\$	-- --	( )	X
8.		\$	-- --	( )	X
9.		\$	-- --	( )	X
10.		\$	-- --	( )	X
11.		\$	-- --	( )	X
<b>SUBTOTAL AMOUNT DUE</b> <b>(All Contest Officials, Chain Crew, and Evaluator)</b>		\$			

<b>TOTAL AMOUNT DUE</b> (Add Part I and Part II Subtotal Amounts Due and forward this Total Amount Due to TOTAL CHECK DISBURSEMENTS line of DISBURSEMENTS SUMMARY.)	\$	PIAA District XI-Appointed Contest(s) Manager's Signature
		<b>LINE B</b>
<b>PLEASE COMPLETE ALL FIELDS FOR APPLICABLE PIAA DISTRICT XI-APPOINTED CONTEST(S) MANAGER, ASSISTANT CONTEST(S) MANAGER, PIAA DISTRICT XI-ASSIGNED CONTEST OFFICIALS, CHAIN CREW, AND EVALUATOR, IN ORDER FOR PAYMENT TO BE PROCESSED.</b>		

PLEASE USE BLACK INK AND PRINT CLEARLY OR TYPE.